

**Rules for the Implementation of
the Post-9/11 GI Bill education benefits
at Jagiellonian University**

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1 Introduction

Study Support Office is dedicated to providing Veterans and their dependents the best possible services at Jagiellonian University (JU).

2 Jagiellonian University Degree Programs Approved by the VA

Jagiellonian University offers the following degree programs which are approved by the U.S. Department of Veteran Affairs (VA):

- **MA in Cultural Studies: Transatlantic Studies**
- **MA in European Studies: Central and Eastern European Studies: Research Track**
- **BA in International Relations and Area Studies**

If you are interested in one of the programs offered by JU which is not on this list, JU can apply for approval from the VA for that degree program.

3 Veterans Aid

Jagiellonian has degree programs that are listed as approved training by the U.S. Department of Veterans Affairs (facility code: 11000290).

Student has to check with the U.S. Department of Veterans Affairs that the program chosen to study is covered by VA Benefits.

For more information please contact:

U.S. Department of Veterans Affairs, Regional Processing Office, P.O. Box 4616, Buffalo NY 14240-4616, Phone: 800-827-1000, or visit their website.

3.1 Post-9/11 GI Bill

Jagiellonian University accepts and manages the Post-9/11 GI Bill (Chapter 33, Title 38 U.S. Code). Generally, an individual who served minimum of 90 days on active duty after September 10, 2011, will be eligible under the program.

For more information about the program please contact:

U.S. Department of Veterans Affairs, Regional Processing Office, P.O. Box 4616, Buffalo NY 14240-4616, Phone: 800-827-1000, or go to: <http://benefits.va.gov/gibill/>

After you have filled out the application and been approved by the VA, please contact JU Study Support Office at ewa.stankiewicz@uj.edu.pl or k.wojczuk@uj.edu.pl

3.2 Yellow Ribbon Veterans Scholarship

The Yellow Ribbon Scholarship helps Veterans who have served in the U.S. military. Due to foreign schools status, JU is not eligible to participate in the Yellow Ribbon Scholarship.

4 Basic rules

- 4.1** The VA cannot award benefits for distance learning or independent study courses. All students must be in residence (on campus) and all courses must be attended in-person in a formal classroom setting.
- 4.2** Tuition and fee payments under the Post-9/11 GI Bill are sent by paper check.
- 4.3** Tuition and fee payments are sent directly to Jagiellonian University (not to the student).
- 4.4** U.S. Department of Veterans Affairs always uses the currency rate on every foreign school claim on the date of July 1 of the current year. If there is a difference, the student is responsible for that amount.

5 School Responsibilities

- 5.1** Jagiellonian University keeps informed of the enrolment status of the Veterans and other eligible persons using basic forms, such as:
 - 5.1.1** Enrolment Certification (VAF 22-1999) to report tuition, fees, enrolment dates, term dates.
 - 5.1.2** Notice of Change in Student Status (VAF 22-1999B) to report all changes to enrollment information.
 - 5.1.3** Monitor student's grades to ensure that student is making satisfactory progress; report unsatisfactory progress.
 - 5.1.4** Monitor student's conduct and report when student is suspended or dismissed for unsatisfactory conduct .
 - 5.1.5** Report one term at the time.
 - 5.1.6** Jagiellonian University may use paper forms or electronic enrollment (VA-ONCE). Changes and enrollments are reported within 30 days.

5.2 Keep the State Approving Agency (SAA) informed of:

- 5.2.1 New programs and changes in current programs
- 5.2.2 Changes of academic policies and procedures
- 5.2.3 Changes of address, phone numbers, certifying officials
- 5.2.4 Any other information required by the SAA

5.3 Maintaining records of VA students and making the records available for inspection.

- 5.3.1 Retain file of VA papers submitted and records of academic progress, program pursuit, etc.
- 5.3.2 Maintain records for at least three years following the student's last date of attendance

6 Procedure

6.1 Veteran checks to make sure the program of study is covered by the Post 9-11 GI Bill.

6.2 Veteran applies with VA.

6.3 Veteran receives Certificate of Eligibility.

6.4 Veteran mails copy of Certificate of Eligibility to JU Study Support Office.

6.5 Jagiellonian University Certifying Official sends VA Enrollment Certification to the VA.

6.6 The Post-9/11 GI Bill educational benefit funds are sent to JU by paper check.

6.7 The Post-9/11 GI Bill educational benefit funds are applied as a payment towards student tuition fee.

For more information about the Post-9/11 GI Bill please visit the U.S. Department of Veterans Affairs *website*.

7 Official Contact Information

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